



## **FORWARD PLAN OF EXECUTIVE DECISIONS FOR THE PERIOD June 2020 - September 2020**

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, (ii) a Cabinet Member or (iii) an Officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or;
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The plan also lists those 'Exempt' Decisions' which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the 'Officers' or senior employees responsible for producing the reports and documents for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why a potential decision is going to be taken in private, then please contact the Democratic Services Team on 01623 457232 or [m.joy@ashfield.gov.uk](mailto:m.joy@ashfield.gov.uk).

Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Carol Cooper-Smith  
Chief Executive



## **MEMBERS OF THE CABINET**

|                              |   |
|------------------------------|---|
| Councillor Jason Zadrozny    | Leader of the Council   |
| Councillor Tom Hollis        | Deputy Leader of the Council and Portfolio Holder for Housing                         |
| Councillor Helen-Ann Smith   | Deputy Leader of the Council and Portfolio Holder for Community Safety                |
| Councillor David Martin      | Portfolio Holder for Streets, Parks and Town Centres                                  |
| Councillor Daniel Williamson | Portfolio Holder for Corporate Communications, Governance and Cross Portfolio Support |
| Councillor Kier Barbsy       | Portfolio Holder for Health and Leisure   |
| Councillor Samantha Deakin   | Portfolio Holder for Customer Services and IT   |
| Councillor John Wilmott      | Portfolio Holder for Regulatory Services  |
| Councillor Matthew Relf      | Portfolio Holder for Place, Planning & Regeneration                                   |
| Councillor Rachel Madden     | Portfolio Holder for Finance  |

| <b>DECISION TO BE TAKEN</b>  | <b>DATE DECISION TO BE TAKEN</b> | <b>KEY DECISION (Y/N)</b> | <b>EXEMPT DECISION INCLUDING GROUNDS FOR EXEMPTION</b> | <b>DECISION TAKER</b>                         | <b>RESPONSIBLE PORTFOLIO HOLDER</b>                   | <b>RESPONSIBLE OFFICER</b>   |
|--|----------------------------------|---------------------------|--|---|---|--|
| Future High Streets Fund - Consultancy Work  | Before 8/05/20                   | Y                         | N  | Director of Place and Communities             | Portfolio Holder for Place, Planning and Regeneration | Theresa Hodgkinson<br>Director of Place and Communities<br>t.hodgkinson@ashfield.gov.uk          |
| Administration of Nottinghamshire Rough Sleeper Initiative Funding 2020/21                   | Before 31/05/20                  | Y                         | N  | Deputy Leader of the Council and Housing      | Deputy Leader of the Council and Housing              | Phil Warrington<br>Service Manager, Strategic Housing & Lettings<br>p.warrington@ashfield.gov.uk |
| Renewal of Contract for Wide Area Network (WAN), Internet and External Telephony Connections | Before 31/05/20                  | Y                         | N  | Portfolio Holder for Customer Services and IT | Portfolio Holder for Customer Services and IT         | Andy Slate<br>Service Manager, ICT<br>a.slate@ashfield.gov.uk                                    |
| Sale of Land to the rear of High Leys Road, Hucknall   | Before 31/05/20                  | N                         | 1<br>Information relating to any individual.           | Deputy Leader of the Council and Housing      | Deputy Leader of the Council and Housing              | Justin Henry<br>Service Manager - Commercial Development<br>j.henry@ashfield.gov.uk              |

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|---|----------------------------------|---------------------------|--|---|---|---|
| Statement of Community Involvement                  | Before 26/06/20                  | Y                         | N  | Portfolio Holder for Place, Planning and Regeneration | Portfolio Holder for Place, Planning and Regeneration | Christine Sarris<br>Assistant Director,<br>Planning and<br>Regulative<br>Services<br>c.m.sarris@ashfield.gov.uk |
| Migrate Telephony to a Cloud Based Solution         | Before 30/06/20                  | Y                         | N  | Portfolio Holder for Customer Services and IT         | Portfolio Holder for Customer Services and IT         | Andy Slate<br>Service Manager,<br>ICT<br>a.slate@ashfield.gov.uk  |
| Nottinghamshire Waste Partnership                   | Before 30/06/20                  | Y                         | N  | Portfolio Holder for Streets, Parks and Town Centres  | Portfolio Holder for Streets, Parks and Town Centres  | Sam Dennis<br>s.dennis@ashfield.gov.uk  |
| Affordable Housing Development - Sutton in Ashfield | 30/06/20                         | Y                         | N  | Cabinet   | Deputy Leader of the Council and Housing              | Phil Warrington<br>Service Manager,<br>Strategic Housing<br>& Lettings<br>p.warrington@ashfield.gov.uk          |

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|---|---------------------------|--------------------|---|----------------|---|---|
| Appointment of Investment Surveyors via Framework   | 30/06/20                  | Y                  | 3,5<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information)<br>Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. | Cabinet        | Leader of the Council                   | Matthew Kirk<br>Estates Manager<br>m.kirk@ashfield.gov.uk                               |
| Community Engagement Strategy   | 30/06/20                  | N                  | N   | Cabinet        | Portfolio Holder for Health and Leisure | Theresa Hodgkinson<br>Director of Place and Communities<br>t.hodgkinson@ashfield.gov.uk |
| Contract for Procurement Services<br>Authority and approval to enter into Contract with Nottingham City Council for the provision of Procurement Services | 30/06/20                  | Y                  | N   | Cabinet        | Portfolio Holder for Finance            | Justin Henry<br>Service Manager - Commercial Development<br>j.henry@ashfield.gov.uk     |

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| Corporate Plan<br>Review of Corporate Plan priorities for 2020/21         | 30/06/20                         | Y                         | N  | Cabinet               | Leader of the Council               | Joanne Froggatt<br>Service Manager - Corporate Services and Transformation<br>j.froggatt@ashfield.gov.uk |
| Corporate Risk - Year End<br>Year end update including impact of COVID-19 | 30/06/20                         | N                         | N  | Cabinet               | Leader of the Council               | Joanne Froggatt<br>Service Manager - Corporate Services and Transformation<br>j.froggatt@ashfield.gov.uk |
| Council's Insurance Arrangements 2019/20                                  | 30/06/20                         | N                         | N  | Cabinet               | Portfolio Holder for Finance        | Peter Hudson<br>Corporate Finance Manager<br>p.hudson@ashfield.gov.uk                                    |

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|--|----------------------------------|---------------------------|--|-----------------------|---|--|
| Covid-19 Update  | 30/06/20                         | Y                         | N  | Cabinet               | Leader of the Council                                 | Ruth Dennis<br>Director of Legal and Governance<br>r.dennis@ashfield.gov.uk                              |
| Digital Services and Transformation  | 30/06/20                         | Y                         | N  | Cabinet               | Portfolio Holder for Customer Services and IT         | Joanne Froggatt<br>Service Manager - Corporate Services and Transformation<br>j.froggatt@ashfield.gov.uk |
| Draft General Fund, Housing Revenue Account (HRA) and Capital Out-turn 2019/20 | 30/06/20                         | Y                         | N  | Cabinet               | Portfolio Holder for Finance                          | Peter Hudson<br>Corporate Finance Manager<br>p.hudson@ashfield.gov.uk                                    |
| Future High Streets Fund   | 30/06/20                         | N                         | N  | Cabinet               | Portfolio Holder for Place, Planning and Regeneration | Theresa Hodgkinson<br>Director of Place and Communities<br>t.hodgkinson@ashfield.gov.uk                  |

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| Leisure Transformation Programme  | 30/06/20                         | Y                         | N  | Cabinet               | Portfolio Holder for Health and Leisure  | Theresa Hodgkinson<br>Director of Place and Communities<br>t.hodgkinson@ashfield.gov.uk                  |
| LGA Peer Challenge 2020 Presentation of Peer Challenge key recommendations and associated action plan | 30/06/20                         | Y                         | N  | Cabinet               | Leader of the Council                    | Joanne Froggatt<br>Service Manager - Corporate Services and Transformation<br>j.froggatt@ashfield.gov.uk |
| Policy for Discharging the Homelessness Duty into the Private Sector                                  | 30/06/20                         | Y                         | N  | Cabinet               | Deputy Leader of the Council and Housing | Paul Parkinson<br>Director of Housing and Assets<br>p.parkinson@ashfield.gov.uk                          |



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| Review of Street Naming and Numbering Policy | 30/06/20                         | Y                         | N  | Cabinet                     | Leader of the Council                                 | Joanne Froggatt<br>Service Manager - Corporate Services and Transformation<br>j.froggatt@ashfield.gov.uk |
| Procurement of Planned Maintenance Contracts | Before 31/08/20                  | Y                         | N  | Director Housing and Assets | Deputy Leader of the Council and Housing              | Paul Parkinson<br>Director of Housing and Assets<br>p.parkinson@ashfield.gov.uk                          |
| Draft Local Plan Consultation                | 15/09/20                         | N                         | N  | Cabinet                     | Portfolio Holder for Place, Planning and Regeneration | Christine Sarris<br>Assistant Director, Planning and Regulative Services<br>c.m.sarris@ashfield.gov.uk   |

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| Local Development Scheme  | 15/09/20                         | Y                         | N  | Cabinet               | Portfolio Holder for Place, Planning and Regeneration | Theresa Hodgkinson<br>Director of Place and Communities<br>t.hodgkinson@ashfield.gov.uk |
| Modern Slavery Policy and Modern Slavery Transparency Statement | 15/09/20                         | Y                         | N  | Cabinet               | Deputy Leader of the Council and Community Safety     | Theresa Hodgkinson<br>Director of Place and Communities<br>t.hodgkinson@ashfield.gov.uk |